



Durrett
Sheppard
Steel

6800 East Baltimore Street | Baltimore, MD 21224
TEL (410) 633-6800 | FAX 633-4325

C.O.D. APPLICATION

Please print or type.

v-2018

COMPANY INFORMATION				
LEGAL/TRADE NAME			FEDERAL TAX ID	
BILLING ADDRESS: STREET	COUNTY	CITY	STATE	ZIP
PHONE NUMBER	FAX NUMBER		EMAIL ADDRESS	
PRINCIPALS PARTNERS OFFICERS				
1. FULL LEGAL NAME	1. TITLE	1. ADDRESS	1. PHONE NUMBER	
2. FULL LEGAL NAME	2. TITLE	2. ADDRESS	2. PHONE NUMBER	

EXPORT INFORMATION

Will materials purchased from Durrett Sheppard Steel Co., Inc. be exported? Yes No _____ INITIALS REQUIRED BY LAW

If yes, Durrett Sheppard Steel Co., Inc.'s export form must be completed, signed, and submitted along with a written purchase order. Some items sold by Durrett Sheppard Steel Co., Inc. are commodities that are controlled for export by the United States government under the Export Administration Regulations. Diversion contrary to U.S. law prohibited. Purchaser is responsible to comply with these regulations if the items are to be exported from the United States or re-exported from a foreign country.

SALES TAX & EXEMPTION

Durrett Sheppard Steel Co., Inc. is required to collect State Sales Tax in the states where deliveries are made. **If you wish your purchases to be tax exempt please provide your sales tax exemption certificate(s) with this application.** If special sales tax exemptions apply, a valid exemption certificate copy must be provided with each order. If not exempt, Applicant agrees to pay all sales taxes invoiced.

TERMS

The undersigned attests financial responsibility to pay in advance or upon pick up for materials ordered. Certified funds maybe required for large purchases at the discretion of Durrett Sheppard Steel Co., Inc. This form is not a credit applicaton and does not imply that an open account has been granted. Check payments will be processed via electroinc check at the time of order.

DEFAULT & LEGAL

If the Company is not paid on time, in accordance with the Company's terms, Applicant agrees to pay for all costs and expenses incurred by the Company in connection with the Company's attempts to obtain payment, including fees charged by a collection agency or attorney. Customer agrees that this agreement is to be construed under the laws of the State of Delaware, and that if legal action is brought to enforce this agreement, that Delaware shall be the exclusive jurisdiction and legal venue for said action.

SIGNATURE	
AUTHORIZED SIGNATURE	TITLE
PRINTED NAME	DATE

CHECK HERE FOR CREDIT CARD **ONLY**

For immediate processing, return to acctdept@dssteel.com

CHECK HERE FOR CHECK **OR** CREDIT CARD

Return Fax: (410) 633-4325